



## Addendum 2

March 4, 2021

### **RFP R21-07 Turfgrass Maintenance Services – Addendum No. 2**

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This addendum forms part of the RFP document and shall be read, interpreted, and coordinated with all other parts. The costs of all work contained herein shall be included in the submission. The following revisions supersede the information contained in the original documents to the extent referenced and shall become part thereof.

#### **Item No. 1 – Clarification**

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1. The steps regarding monthly payment are as follows:
  - I. Monthly summary report submitted by the 5<sup>th</sup> of the month.
  - II. City reviews, and approves (or not), and returns to the contractor within 2 business days of receipt.
  - III. Assuming the report is approved, the contractor submits an invoice based on that report.
  - IV. City issues payment within 30 days.

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**Acknowledgement of this Addendum as part of your submission is required.**

**End of Addendum No. 2**

**Graham Peterson  
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City of Courtenay**